

Proposed Agenda for the On-Site Seminar Billings, MT

April 27 - 29, 2015

Day 1

7:30 AM **Seminar Registration**

8:00 **Pre-Test**

8:20 **Who is the Joint Commission and AAAHC and why is Accreditation Important?**

- History of the Joint Commission
- Relationship to CMS
- Other “deemed status” accrediting bodies
- Organization of the Joint Commission and AAAHC
- Requirements for Accreditation

9:15 **Break**

9:30 **The 2015 Survey Process**

- Understanding the role of the surveyors
- The scoring system for 2015
- *Direct* and *Indirect* citations
- The *Situation Decision Rule*
- *Immediate Threat* outcomes
- The most common survey deficiencies from 2014

10:30 **Break**

10:45 **The Five Major Survey Vulnerabilities in 2015**

- The *Survey Planning Session*
- The *Life Safety Surveyor* documentation review
- The *Life Safety Surveyor* facility tour

12:00 Noon – **Lunch Break**

1:00 PM **The Five Major Survey Vulnerabilities in 2015 (continued)**

- The *EC Interview*
- The *EC Tracers*

2:00 **Break**

2:15 **Review of the Joint Commission Environment of Care Standards**

- Safety, security risk assessment
- Violence in the workplace
- Reporting to the safety committee, executive management and the governing body
- Hazardous energy: lasers and MRI's
- Hazardous medication disposal
- Hazardous gases and vapors

3:15 **Break**

Biggest Pitfalls and Best Practices in the Environment of Care (EC)

- Fire prevention issues
- Medical equipment maintenance strategies and documentation
- Water and air-borne pathogen programs
- PCRA, ICRA and ILSM requirements

4:15 **Questions, discussion**

4:30 **Adjourn**

Day 2

8:00 AM **Review of the Joint Commission Emergency Management Standards**

- The Emergency Operations Plan (EOP)
- Hazard vulnerability analysis
- Utility and consumable timeline charts

9:15 **Break**

9:30 **Biggest Pitfalls and Best Practices in *Emergency Management* (EM)**

- The six critical emergency management elements
- Emergency privileging for volunteers
- Drills and evaluation requirements

10:30 **Break**

10:45 **Review of the Joint Commission Life Safety Standards**

- Building compartmentation
- Furniture and equipment in egress hallways
- Requirements for hazardous areas
- Construction areas
- Operational deficiencies

12:00 Noon – **Lunch Break**

1:00 PM **Performing the Life Safety Assessment and Completing the SOC**

2:00 **Break**

2:15 **Continuation of SOC Life Safety Issues**

3:15 **Break**

3:30 **Interim Life Safety Measures**

4:00 **Questions and discussion**

4:30 **Adjourn**

Day 3

8:00 AM **Understanding AAAHC Accreditation**

- The Survey Process
- Survey Outcomes

9:15 **Break**

9:30 **Organization of the Accreditation Manual**

- The Core Chapters
- The Adjunct Chapters

10:30 **Break**

10:45 **Understanding the Facilities and Environment Chapter**

- Physical requirements
- Medical equipment and utility requirements
- Emergency requirements
- Hazardous materials
- Environmental requirements
- Other requirements

11:15 **Post-Test**

11:45 **Questions and Discussion**

12:00 Noon - **Adjourn**

Note: This agenda is suggested only; the subject material covered and the time dedicated to each topic may be altered as desired. The seminar location and number of attendees present is entirely flexible and dependent upon the desires of the Indian Health Service